



**Money Order Request**  
 3418 MacCorkle Ave SE, Charleston, WV 25304  
 Phone: (304) 721-4145 Fax: (304) 342-3147  
[ElementFCU.org](http://ElementFCU.org)

**All About My Needs!**

My Name: \_\_\_\_\_ My Account #: \_\_\_\_\_

I need some money orders. Please give me the items listed below:

Money Order #1 Amount: \$ \_\_\_\_\_ Payable To: \_\_\_\_\_

Money Order #2 Amount: \$ \_\_\_\_\_ Payable To: \_\_\_\_\_

Money Order #3 Amount: \$ \_\_\_\_\_ Payable To: \_\_\_\_\_

Money Order #4 Amount: \$ \_\_\_\_\_ Payable To: \_\_\_\_\_

Money Order #5 Amount: \$ \_\_\_\_\_ Payable To: \_\_\_\_\_

Money Order #6 Amount: \$ \_\_\_\_\_ Payable To: \_\_\_\_\_

Money Order #7 Amount: \$ \_\_\_\_\_ Payable To: \_\_\_\_\_

**Terms of Money Orders**

**Purchaser's Agreement:** You, the purchaser, agree to immediately complete this money order by filling in the front of the money order, signing and addressing it at the bottom (if not already completed by a credit union representative). The terms of this money order bind you, your heirs or others who receive this money order from you.

**Service Charge:** If this money order is not used or cashed (presented for payment) within 6 months of the purchase date, there will be a non-refundable service charge where not prohibited by law. The service charge will be deducted from the amount of payment shown on the money order. The service charge is fifty cents per month from the date of purchase, but not more than \$30.00.

**Limited Recourse:** This money order will not be paid if it has been forged, altered or stolen and recourse is only against the presenter. This means that persons receiving this money order should accept it only from those known to them and against whom they have effective recourse.

X \_\_\_\_\_ X \_\_\_\_\_  
 My Signature Date

**THIS SECTION IS FOR CREDIT UNION USE ONLY**

This form was processed by \_\_\_\_\_ on \_\_\_\_\_  
 employee name date